



**Sugar Creek Elementary School
School Improvement Council**

**Media Center
December 19, 2016
6:00 to 7:30 p.m.**

<i>Present Were</i>			
X	Michelle Gritz	X	Brigitte Wagner
X	Megan McNinch	X	Emily Norris
X	Matt Savage	X	Takesha Pollock
X	Nicole Gower	X	Stacia Heeney
X	Szilvia Novak	X	Ana Litchfield
X	Jamie Thomas	X	Charlotte Kerridge

1. Introduction – Takesha Pollock
 - ❖ With the approval of the attendees present Takesha Pollock acted as Chairman of the meeting and Jamie Thomas recorded the minutes.
2. Approval of the Agenda
 - ❖ The agenda was unanimously approved as distributed.
3. Approval of Minutes
 - ❖ The minutes from the previous meeting were not recorded due to SIC training. Therefore, no minutes were approved.
4. Announcements
 - ❖ No new announcements were given.
5. New Business
 - A. **Election of Officers** - Tara Thompson was nominated for Vice President. Megan McNinch second the nomination. **Tara Thompson** was unanimously voted as **Vice President**. Jamie Thomas was nominated as Secretary, she accepted the nomination. Bridgette Wagner second the nomination. **Jamie Thomas** was unanimously voted as **Secretary**.



B. Principal's Update - Michelle Gritz

- ❑ **Sharkathon**- Event was successful. Total raised:\$53k with a net of \$40k for the school
 - ❑ Complaints were the convenience fee online and prizes.
 - ❑ STEM lab – Meeting with technology team in the district to be setup in a way that optimizes the use and function of the lab. Ms. McNinch is working with students to see what the students would like to see in the creation of the lab.
- ❑ **Literacy Focus** – The school and district are focusing on literacy because of the Read to Succeed (“R2S”) Act. SCES will be using Measure of Academic Progress (“MAP”) data and other testing to; (i) help set student goals, (ii) target objectives , (iii) tie literacy with the standards that need to be taught.
 - ❑ R2S is part of the teacher evaluation process. Evaluation process is teacher driven.
- ❑ **Teacher Evaluation** – Part of the teacher evaluation process is different. Evaluation process is teacher driven on their goals. It is a very positive change for the teachers.
- ❑ **Literacy Night/Fitness Night** – March 16th – One School One book will be that month. There will be family activities that bring brings technology, art, fitness and literacy together. The focus will be to bring families into the school and have them be involved in a great night.
- ❑ **Recognition** – SCES won a national grant written by Winthrop University – \$3.2 million grant split between two schools.
 - ❑ Different levels of school to be a partnership school or grow into a professional development school.
 - ❑ Entire certified staff will go through two graduate level courses for ESL endorsement with the potential to become ESL certified.
 - ❑ Classes will be held at SCES during planning period. Goal to have 100% of staff ESL endorsed.
 - ❑ SCES was chosen because of the diversity and the culture that surrounds the school. The school will be a model school not just for our district but for outside of the district.

C. Review of Bylaws

- ❑ We have redrafted the bylaws for the meetings.
 - ❑ Michelle and Brigitte are going to review before January meeting.



6. General Discussion
 - STEM Lab and Literacy Focus
 - School Improvement Plan – Coming in January
7. Agenda for Next Meeting (scheduled for January 25th 2017 at 6pm)
 - Review of revised bylaws
 - School improvement plan review
 - Principal's Update
 - General Discussion
 - Our involvement in Literacy Night

Meeting was adjourned at 6:58pm by Takesha Pollock.

Minutes submitted by: Jamie Thomas

Approved by: